

Cash Access UK's Social Media House Rules

We want everyone to have a positive and welcoming experience across the social media platforms we use. That's why we have a short set of house rules we ask everyone to follow when being part of our online community:

Do's and Don'ts

Do's

- Do follow the social media platform's own Terms of Use, as well as our own house rules.
- Do consider your privacy and the privacy of anyone else involved social media platforms are public places.
- Remember you are wholly responsible for any content you post on our social media pages, including content that you choose to share.
- Do keep your comments or messages succinct and on topic.
- Do keep comments or discussions on our social media channels respectful to other members, as well as our staff.

Don'ts

- Don't share personal details such as your address or phone number. Don't share photos and videos of others without their permission.
- Don't post messages which are:
 - Abusive or obscene
 - Harassing or bullying
 - Deceptive or misleading
 - o Discriminatory against any individual or group
 - o In violation of any intellectual property rights, including copyright
 - In violation of any law or regulation
 - Spam (persistent negative and/or abusive posts in which the aim is to provoke a response)

If you don't comply we may remove messages and/or disable comments (where function allows) including reporting and/or blocking users on our social media channels.

Other information

• Where there are links to third party websites or resources, whether posted by us or a third party, you access these at your sole discretion and at your own risk. We take no responsibility for anything related to the individual, website, company or their products and services.



How we monitor our accounts

Our social media accounts may be managed by Cash Access UK employees and / or third parties appointed by Cash Access UK.

We aim to monitor our main social media platforms between Monday to Friday, 9am-5pm, excluding UK national holidays.

If you wish to make a complaint, please do so through our '<u>Contact us'</u> page.

We reserve the right to amend these House Rules at any time.